CCSD BOARD OF TRUSTEES

October 9, 2017 **Baptist Hill High School**5117 Baptist Hill Road, Hollywood, SC 29449

OPERATIONS WORKSHOP 10:00 a.m. – 12 p.m.

MAGNET / CHOICE WORKSHOP
(Lunch included)
12:p.m. – 1:00 p.m.

COMMITTEE OF THE WHOLE AGENDA

Note: Start times of each section are projected and subject to change.

	OPEN SESSION 1:00 p.m.							
I.	Call to Order	Action						
II.	Adoption of Agendas (for all portions of Committee of the Whole meeting and the Special-Called Session)	Action						
III.	Approval of Minutes – Committee of the Whole Meeting of September 18, 2017 A. Strategic Education Committee B. Policy and Personnel Committee C. Operations Committee							
	EXECUTIVE SESSION 1:05 p.m.							
IV.	A. Discussion of Student Transfers pursuant to §30-4-70(a)(2) 1. Student Transfer Appeals	Action						
	B. Receipt of Legal Advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2) — Natalie Ham 1. Discussion of Trespass Notice Update 2. Charter School Request 3. Student Placement Appeal 4. Personnel Matters	Action/ Information						
	RECONVENE IN OPEN SESSION							
V.	Consideration of Executive Session Item(s)	Action						

	STRATEGIC EDUCATION COMMITTEE Approximately 2:00 p.m. — Upon conclusion of Executive Session	
VI.	A. Analysis of 2016-2017 Achievement & Sharing of Data Team Process and Targeted Support – Cindy Ambrose (45 minutes)	Information
	The Board will review summaries of various achievement reports.	
	B. Frierson Montessori Plans – Frierson Principal Deborah Fickling & Montessori Staff Member (10 minutes)	Information
	For Information	
	C. Public Comments	Information
	D. Adjourn Strategic Education Committee	Action
	POLICY AND PERSONNEL COMMITTEE Approximately 3:15 p.m.	
VII.	A. Certification of Delegates for the 2017 Delegate Assembly – Natalie Ham (10 minutes)	Action
	Recommendation: Move to approve delegates and designate how many votes each will present and approve alternate delegates.	
	B. Policy FF — Naming of Facilities — A Field at West Ashley High School — Erica Taylor (10 minutes)	Action
	Recommendation: Move to approve recommendation of the naming committee.	
	C. Potential Consent Items	Action
	Recommendation: Move to approve items for placement on the October 23 Consent Agenda.	
	D. Public Comments	Information
	E. Adjourn Policy and Personnel Committee	Action
	OPERATIONS COMMITTEE Approximately 3:45 p.m.	
VIII.	A. Fixed Cost of Ownership (FCO) FY18 – Arts Reallocation – Katie McCormick and Joyce Costello (5 minutes)	Action
	Recommendation: Approve FCO FYI Budget Reallocation as shown on attached resolution.	
	B. Capital Maintenance Reallocation (2017-2022 Capital Program Phase IV – Sales Tax) Year 1 - Ron Kramps (10 minutes)	Action
	Recommendation: Approve reallocation of funds in the amount of \$305,000 as shown on the attached resolution.	
	C. Capital Maintenance Plan 2017-2022 – Ron Kramps (10 minutes)	Action
	Recommendation: Approve the Capital Maintenance Plan for 2017-2022.	

	D. CCSD FM Annual Energy Program Update – Ron Kramps (10 minutes)	Information
	For Information	
	E. Transportation Summary Report - Jeff Scott (10 minutes)	
		Information
	For Information	
	F. Capital Projects Report for August, 2017 – Joyce Costello (2 minutes)	
	For Information	Information
	G. School Security - Michael Reidenbach (30 minutes)	Information
	For Information – Discuss current school security initiatives and consider future options.	
	H. Public Comments	Information
	I. Potential Consent Items	Acton
	Recommendation: Move to approve items for placement on the October 23 Consent Agenda.	
	J. Adjourn Operations Committee	Action
7.33 88	AUDIT AND FINANCE COMMITTEE	
	Approximately 5:00 p.m.	
IX.	A. Brief Summary of Actions Taken by the Audit & Finance Committee — Todd Garrett	
	The Audit & Finance Committee met on October 3 and approved the following items for Board action on October 23:	Information
	Bond Resolution	
	B. Adjourn	Action
	b. Adjourn	Action
	OTHER BUSINESS	
	Approximately 5:05 p.m.	
X.	A. Review Annual Work Plan	Information
	For Information	
	B. Review Article "School District Leadership that Works: The Effect of Superintendent Leadership on Student Achievement"	Information
	For Information	
	C. Adjourn	Action

CCSD BOARD OF TRUSTEES Special-Called Meeting

October 9, 2017

Baptist Hill High School

5117 Baptist Hill Road, Hollywood, SC 29449

	SPECIAL-CALLED SESSION Approximately 5:30 p.m.	
I.	Board Member Request to Attend Conference (5 minutes)	Action
	The board will consider a travel request from Rev. Collins.	
II.	Board Member Request to Attend Conference (5 minutes)	Action
	The board will consider a travel request from Rev. Mack.	
III.	Board Member Request to Attend Conference (5 minutes)	Action
	The board will consider a travel request from Ms. Jeffery.	
IV.	Naming a Field at West Ashley High School - Erica Taylor (5 minutes)	Action
	The board will consider a recommendation to name a field at West Ashley High School.	
V.	Adjourn	Action

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10/9 Committee of the	/2017 he Whole	Meeting	10/23, Board of Trus	
□ Action Ite☑ Information				n Session cutive Session
Section:	Strategic	Education Committee		
Title:		of 2016-2017 Achievem Support	ent, Sharing of Data Tea	am Process, and
Originator/Department:	Cynthia A	Ambrose, Deputy Superi	ntendent of Learning Se	ervices
Agenda Item Number:	VI-A			
Results for shared. Substitution and the properties of the proper		C READY was taken by nearly 22,000 students in grades 3-8, and neir results are available in the subjects of ELA and Math. For the first me, nationally-normed data are included in the SC READY results that llow us to examine performance in terms of Lexiles (for reading) and quantiles (for math). CPASS was taken by about 18,000 CCSD students, and these results are available for Science and Social Studies. Ind of Course assessment results from 2016-17 will also be eviewed. These assessments are required in the gateway high school burses of English 1, Algebra 1, Biology, and US History and the constitution, and count as 20% of students' grades in these courses. Sults that will be reviewed include 11th grade ACT and Advanced nt. ion will be shared regarding the action steps Learning Services is noting to further analyze data and provide targeted support to select		
Goals & Budget:		8		
Recommendation: Receive	ved as in	formation.		
Person(s) Responsible for Implementation:		Cynthia Ambrose and I	_earning Services Team	
Superintendent's Approva	l:	Ferrita (Pottluvait.	
Board Member(s) Approva	al:			
Attachment(s):		XYes		□No

10/9/20 Committee of the V	eting	Board	10/23/2017 of Trustees Meeting	
☐ Action Ite ☑ Informati			pen Session xecutive Session	
Section:	SEC Com	mittee		
Title:	Frierson	- Montessori Pro	ogram Proposal	
Originator/Department:	Jennifer	Swearingen, Ca	thie Middleton, Debor	ah Fickling, Tamra Setzer
Agenda Item Number:	II-B			
Background/Discussion:	A team was created to develop a program proposal for implementing Montessori instruction in the existing Frierson building in an effort to offer Montessori Programing in each area of the Charleston County School District and to increase the attendance at Frierson Elementary School.			
Goals & Budget:		or the Frierson Montes O for the first year.	ssori program to begin in 2018-2019	
Recommendation: No act for further study, confirmation			ise, this matter will move forward nrough full implementation.	
Person(s) Responsible for Implementation:		Jennifer Swea	ringen, Cathie Middlet	on, Deborah Fickling, Tamra Setzer
Superintendent's Approva	ıl:	Si	uta Postlence	it
Board Member(s) Approva	al:			
Attachment(s):		⊠Yes		□No

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Coun	ty SCHOOL DISTRICT

10/9/20 Committee of the V	eting	Board	10/23/2017 of Trustees Meeting	
			pen Session xecutive Session	
Section:	Policy an	d Personnel Cor	nmittee	
Title:	Certificat	ion of Delegates	for the 2017 Delega	te Assembly
Originator/Department:	Natalie H	lam, Office of G	eneral Counsel	
Agenda Item Number:	<u> </u>			
By letter (SCSBA) place De Legislativ Article V, associati boards. The distr many vo votes. T		notified the dist cember 2, 2017 re and Advocacy Section 4, the I on and is compo ict is being aske tes each delegat he district is also delegates or alto	rict of its upcoming a The meeting will be Conference. Accord Delegates Assembly is used of certified voting and to list the name(s) the will represent. The Do being asked to choose	Carolina School Board Association nnual business meeting taking held in conjunction with the ing to the SCSBA Constitution, at the policy-making body of the g delegates from active member of delegate(s) and designate how district is allotted a total of 16 page alternate delegates. Only ted to vote during the Delegate
Goals & Budget:				
Recommendation: Recommend represent. Also, recommend				nate how many votes each will
Person(s) Responsible for Implementation:		Natalie Ham		
Superintendent's Approval:		Gen	in Postenia	rit.
Board Member(s) Approval:				
Attachment(s):		⊠Yes		□No

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10/9/20 Committee of the V	eting	Spec	10/9/2017 ial-Called Meeting	
			1	pen Session xecutive Session
Section:	Policy and	d Personnel Con	nmittee	
Title:	Policy FF	– Naming of Fa	cilities – West Ashley	High School Band Field
Originator/Department:	Erica S. T	aylor, Strategy	and Communications	
Agenda Item Number:	VII-B			
Background/Discussion:	committe Field at V as a band	e convened on Vest Ashley High d director for mo	October 4, 2017 to con School (WAHS) for 3	olicy FF – Naming of Facilities, a onsider naming the Practice Band James Edward Shealy who served Charleston County School District. gh School.
Goals & Budget:				
			ee to name the Practice Band Field be called the <i>James Edward</i>	
Person(s) Responsible for Implementation:		Erica S. Taylor, Strategy & Communications		
Superintendent's Approval:		De	vita Postler	vait
Board Member(s) Approval:				
Attachment(s):		□Yes		⊠No

10/9/20 Committee of the V	eting	Board	10/23/2017 of Trustees Meeting	
		ng) -		pen Session kecutive Session
Section:	Operation	ns Committee		
Title:	Fixed Cos	st of Ownership	(FCO) FY18 – Arts Re	eallocation
Originator/Department:		orowy, Chief Op Hines-McCorm		l World Languages Coordinator
Agenda Item Number:	<u>VIII</u> - ,	A		
Background/Discussion:	Piscussion: Fixed Cost of Ownersh February 27, 2017 by projects associated with Due to additional tead was voted on, and a good District is now able to Charleston County Scharleston County Scharleston County Scharlest of so many stat little cost to most of instruments that can fix the current Fixed Cost accommodate the estat following elementary states.		2017 by Item 7.4A, the Board of Trustees approved the FY18 nership (FCO) program in the amount of \$32,000,000; and on 7 by Item 7.4B, the Board of Trustees approved the specific ed with that program. teacher allocations given to the Strings program after the FCO d a grant the District received from the SC Arts Commission, the le to offer strings instruction to ALL fifth grade students in sy School District. The five new teachers have been very ding the new programs at their various schools. Due to the my students, and our dedication to providing strings instruction ost of our students, the District needs to purchase more can fit elementary students at this time. The funds approved in Cost of Ownership (FCO FY18) budget will be reallocated to be establishment (or continuation) of the strings program in the tary schools: St James-Santee ES, EB Ellington ES, Angel Oak Carolina Park ES, and Montessori Community School.	
Goals & Budget: across th		continued ability to support the desired level of quality and equity ne District, for everything from technology to facility conditions and gs, and equipment.		
Recommendation: Approve FCO FY18		Software Reall	ocation	
Person(s) Responsible for Implementation:		Jeffrey Borowy, Chief Operations Officer Catherine Hines-McCormack – Interim Arts & World Languages Coordinator		
Superintendent's Approval:		De	ita Postlewa	rict
Board Member(s) Approva	al:			
Attachment(s): 1- Resolutio Requesting Reallocation of Fu	⊠Yes		□No	

10/9/20 Committee of the \	eting	Board	10/23/2017 of Trustees Meeting	
			pen Session executive Session	
Section:	Operatio	ns Committee		
Title:	Capital M Tax) Yea		llocation (2017-2022	Capital Program Phase IV-Sales
Originator/Department:	Ronald	Kramps, Execut	ive Director, Facilities	Management
Agenda Item Number:	MI-E	3		
Background/Discussion:	On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan. On March 1, 2017 memorandum signed by the Chief Financial Officer and Chief Operations Officer authorized execution of the Capital Maintenance Year 1 (2017) Project List. To date, the FM staff have solicited bids and executed approved Capital Maintenance Sales Tax, Year 1 (2017) projects. The HVAC – Project #5270 has identified a savings of \$305,000 in the task for St. James-Santee. FM requests approval from the Board of Trustees for the reallocation of these savings to the projects and tasks: Parking & Sidewalks – Project #5274 – Murray LaSaine ES - \$215,000 (Year 1 of 6) Flooring – Project #5281 – Military Magnet MS - \$90,000 (Year 1 of 6)			nance of the Capital Maintenance I by the Chief Financial Officer and of the Capital Maintenance Year 1 executed approved Capital s. The HVAC – Project #5270 has r St. James-Santee. ees for the reallocation of these - Murray LaSaine ES - \$215,000
Goals & Budget:		ct, for everythir	•	rel of quality and equity throughout facility conditions and furnishings
Recommendation: Appro resolution.	ve realloca	ition of funds in	the amount of \$305,	000 as shown on the attached
Person(s) Responsible for Implementation:		Ronald Kramps, Ex Dir of Facilities Mgt Jeff Borowy, Chief Operating Office		
Superintendent's Approval:		Gerrita Postlev	vait, Superintendent _	Gerita Possewait
Board Member(s) Approva	al:			
Attachment(s):		⊠Yes	1	□No

10/9/2017 Committee of the Whole Meeting		10/23/2017 Board of Trustees Meeting		
☑ Action Item☐ Information Only		☑ Open Session☑ Executive Session		
Section:	Operations Committee			
Title:	Capital Maintenance Pla	n 2017-2022		
Originator/Department:	Ronald Kramps, Executiv	ve Director Facilities Management		
Agenda Item Number:	VIII-C			
	On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5H, a six-year program (2017-2022) of capital maintenance projects and tasks to be completed with \$100,926,071 sales tax proceeds. On March 27, 2017, the board approved Item 8.2 additional "Capital Maintenance Funding" in the amount of \$10M per year of 8% bonds, each year, going forward, "to address deferred Capital Maintenance needs." The request herein is simply an annual update of the six year program to be funded with the aforementioned sales tax and bond funds.			
Background/Discussion:	 FM staff continue to review the Capital Maintenance project and task list regular to validate needs, confirm priorities and make adjustments. These adjustments are reflected in this revised six-year program. 1) The revised list of capital maintenance projects & tasks over the remainder of the six-year period (2017-2022) is attached. This list is structured around 12 building systems, which are the "projects" and within these projects there are hundreds of listed "tasks" to be complete at CCSD facilities. 2) The attachment shows, on page 1, a "Sales Tax Funding Allocation" table that reflects budget amounts for each project by year, and on page 2 an 8% bond funding allocation. The list of tasks on the subsequent pages is prioritized based on Board priorities and current knowledge of facility conditions. 3) The list includes projects/tasks to be funded with sales tax and 8% bond funds over six years and an additional "unfunded" column beyond what FM expects to be allocated. The unfunded tasks are included in the even that bid savings or additional tax revenues become available. 4) Tasks coded in red and blue are completed "early out" projects. Tasks coded in black are tasks already funded or to be funded with sales taxes Tasks coded in green will be funded with 8% bond funding. Cells highlighted in yellow indicate where designs are already completed and cells highlighted in brown indicate design work. 5) FM will execute most of this work via our construction management contract, with a small portion managed by in-house labor. 			

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10/9/2017 Committee of the Whole Med		eting	Board (10/23/2017 of Trustees Meeting
☐ Action Item☑ Information Only				pen Session xecutive Session
Section:	Operation	ns Committee		
Title:	CCSD FM	Annual Energy	Program Update	
Originator/Department:	Ronald F	. Kramps, Exec	utive Director Facilities	Management
Agenda Item Number:	<u> </u>			
Background/Discussion:	The CCSD Energy Program continues to improve and has completed a second year in partnership with Cenergistic. Energy consumption is down by 6.7% compared to the base year of 2014, and consumption decreased 5.5% over the last year alone. Fifty-eight CCSD schools earned the U.S. EPA Energy Star certification this year, including Harbor View Elementary School which was the 10,000 th school to earn the certification. Beginning this year, schools will share in energy savings through an incentive program. See attached slides for brief highlights of the energy program.			
Goals & Budget:	Reduce E	nergy Use Inte	nsity by 1.5% per yea	r.
Recommendation: NA – Information Item Only				
Person(s) Responsible for Implementation:		Ronald F. Kramps, Executive Director Facilities Management Jeffrey Borowy, Chief Operating Officer		
Superintendent's Approval:		Genita Poseewait		
Board Member(s) Approval:				
Attachment(s):		⊠Yes		□No

10/9/2017 Committee of the Whole Meeting Action Item Information Only		10/23/2017 Board of Trustees Meeting	
Section:	Operations Committee		
Title:	Transportation Summa	ry Report	
Originator/Department:	Jeff Scott / Transporta	tion	
Agenda Item Number:	VIII −E		
Background/Discussion:	August 2017 data from the Office of Student Transportation. Durham's Driver Count- As of September 19, 2017, Durham has 3 drivers for 370 routes. Late Bus lost instructional time tracking- We were able to att 1129.4 hours of lost instructional time due to buses being late in August The top three schools affected were: Stall High – 237.5 NCES – 231.7 Northwoods Middle - 122 Percentage of estimated instructional time lost by cause		
	60%	Bus Breakdown Lack of Driver/Double route Substitute Driver Tier 1 Unloading Traffic Student Behavior	

10/9/2017 Committee of the Whole Meeting		10/23/2017 Board of Trustees Meeting		
☐ Action Item☑ Information Only		☑ Open Session☐ Executive Session		
Section:	Operatio	ns Committee		
Title:	Capital F	Projects Report –	August 2017	
Originator/Department:	Joyce C	ostello/Capital Pr	ograms Accounting	
Agenda Item Number:	<u> </u>	F		
Background/Discussion:	Monthly Capital Projects Report			
Goals & Budget:	N/A			
Recommendation: N/A				
Person(s) Responsible for Implementation:		Soldie Meyer, Executive Director of Finance Willie Music Will Will Will Will Will Will Will Wil		
Superintendent's Approval:		Ferida Portawait		
Board Member(s) Approval:				
Attachment(s): 1- Capital Projects Report – August 2017, 2-PFM- PhaseIII (2010-2016) Capital Program Overview, 3-PFM Phase IV (2017- 2022) Capital Program Overview		⊠Yes		□No

10/9/2017 Committee of the Whole Me		eting	Board	10/23/2017 of Trustees Meeting
☐ Action Item ☑ Information Only				pen Session xecutive Session
Section:	Operatio	ns Committee		
Title:	School S	ecurity		
Originator/Department:	Michael	Reidenbach, Se	curity & Emergency M	lanagement
Agenda Item Number:	VIII-	G		
Background/Discussion:	Discussion will be held with the Board of Trustees			
Goals & Budget:				
Recommendation:N/A				
Person(s) Responsible for Implementation:		Michael Reidenbach, Director of Security & Emergency Management Jeff Borowy, Chief Operation Officer		
Superintendent's Approval:		Serita Postlewast		
Board Member(s) Approval:			J. W. V. B.	
Attachment(s):		∐Yes		⊠No

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10/3/2017 Audit & Finance Committee Action Item Information Only		10/23/2017 Board of Trustees Meeting		
		☑ Open Session☑ Executive Session		
Section:	Audit & Finance Commit	tee		
Title:	Bond Resolution for 8%	GO and Bond Anticipation Note, Series 2017C		
Originator/Department:	Glenn A. Stiegman, Jr.,	Consulting Chief Financial Officer		
Agenda Item Number:	TX-A			
Background/Discussion:	General Obligation Bonds, Series 2017 (Not to exceed \$80,000,000) The Charleston County School District Board of Trustees adopted a long-term d repayment structure that includes semi-annual installment payments for purpose of paying down debt on the alternative financing projects (generatered to as the 2005-2009 Building Program.) The funding for these project was issued in the years 2004, 2005 and 2006 (and refinanced with lower interrates in 2013 and 2014). It is standard practice and procedure to issue debt in fall and spring of each year to pay down the long term debt of the 2005-20 building program. A portion of the Bonds (approximately \$32,000,000) will put the installment payments due on December 1. Proceeds of the Bonds in the amount of approximately \$43,500,000 will be used to retire the Series 2017A Bond Anticipation Note which was issued on May 1, 20 (i) to pay the installment payments which were due on June 1, 2017 and (ii) fund the District's Fixed Cost of Ownership program which includes cap maintenance of facilities, technology modernizations and replacement, secur furnishings and equipment, mobile classrooms and major capital improvements			
	General Obligation Bond Anticipation Notes (Sales Tax Projects IV), Series 2017C (Not to exceed \$80,000,000) Since 2015, the District has issued bond anticipation notes to fund the Sales Program – Phase IV and to retire bond anticipation notes previously issue provide cash flow funding for the Sales Tax Program – Phase IV. The Dissued the Series 2017B Bond Anticipation Note in the amount of \$67,400 May 1, 2017 to fund the Sales Tax Projects – Phase IV and to retire the 2016C BAN. The District now needs to issue the Series 2017C BAN to respect to Series 2017B BAN at its maturity on November 16, 2017. The District matural include funding through the Series 2017C BAN in the amount of no great \$10,000,000 to continue the design and execution of Phase IV and Capit Maintenance projects. The amount, if any, will be determined after review cash flow needs of the Phase IV program.			
Goals & Budget:	N/A			

Recommendation: The Audit & Finance Committee recommends that the Charleston County School District Board of Trustees adopt the Resolution approving the General Obligation Bonds, Series 2017 in the principal amount of not exceeding \$80,000,000 and the General Obligation Bond Anticipation Note (Sales Tax Projects – Phase IV), Series 2017C in the principal amount of not exceeding \$80,000,000 to fund the following:

- 1) The amount of approximately \$32,000,000 for the December 1 installment payment for the alternative financings based on our long-term debt structure and commitments. (Series 2017 GO Bond)
- 2) The amount of approximately \$43,500,000 to retire the Series 2017A BAN issued to pay the installment payments made on June 1, 2017 for the alternative financings and to pay Fixed Costs of Ownership. (Series 2017 GO Bond)
- 3) The amount of approximately \$68,000,000 to pay off the Series 2017B Bond Anticipation Note for the Phase IV Sales Tax Program. (Series 2017C BAN)
- 4) The amount of up to \$10,000,000 to pay the cost of Phase IV Sales Tax and Capital Maintenance projects. (Series 2017C BAN)

Person(s) Responsible for Implementation:	N/A	
Superintendent's Approval:	Herrital Postlema	it.
Board Member(s) Approval:		
Attachment(s):	⊠Yes	□No